

APPRENTICE MONTHLY WORK PROGRESS REPORT

Local # _____

This form must be maintained and submitted to the Apprenticeship Office at the end of each month.

*Remove monthly sheet and mail to:
Indiana Laborers' JATC, P.O. Box 758,
Bedford, IN 47421*

NAME: _____

ADDRESS: _____

ZIP _____

MONTH: _____ YEAR: _____

WORK PROCESSES	<i>Enter daily, the number of hours worked on each work process.</i>																														
GENERAL SKILLS:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
SITE/PROJECT PREPARATION AND MAINTENANCE																															
clearing, bucking, and falling																															
dismantling, erecting scaffolding and work platforms																															
grading and compaction																															
layout and stacking protocols																															
rigging and signaling																															
site preparation, cleanup, and security																															
TOOLS, EQUIPMENT, AND MATERIALS																															
tools, equipment, and material recognition and preparation																															
hand, electric, gas, pneumatic, and power tool use and maintenance																															
tool, equipment, and material storage and security																															
SAFETY																															
confined space safety																															
flagging, signing, and traffic safety awareness																															
hazard material recognition																															
trenching and site excavation safety																															
general safety																															
other; explain:																															
TOTAL GENERAL SKILLS HOURS																															

(see reverse)

WORK PROCESSES
SPECIFIC SKILLS:

Enter daily, the number of hours worked on each work process.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
ENVIRONMENTAL REMEDIATION																															
Asbestos Abatement																															
Hazardous Waste Abatement																															
Lead Abatement																															
Radiation Remediation																															
BUILDING AND RELATED CONSTRUCTION																															
Concrete (tending, placement, removal)																															
Landscaping																															
Mason/Plasterer Tending/Scaffolding																															
Pipe Laying																															
HEAVY/HIGHWAY AND UTILITY CONSTRUCTION																															
Asphalt																															
Drilling and Blasting																															
Pipe Laying																															
other; explain:																															
TOTAL SPECIFIC SKILLS HOURS																															

TOTAL
MONTHLY
HOURS

EMPLOYER:

EMPLOYER COMMENTS:

APPRENTICE: I certify that the above information is true and correct.

EMPLOYER: I certify that the above information is true and correct.

Signature

Date



Signature

Date